

CANCELLATION FORM

Please make note of the refund policies for the registration and hotel fees listed below. Please email completed form to registration@nacds.org or fax to (703) 683-5678.

Person Completing the Form:

Name: _____ Date: _____

Phone: _____ Ext: _____ Fax: _____

E-mail: _____

Person No Longer Attending This Conference:

Company: _____

Full Name: _____

Title: _____

Phone: _____ Ext: _____ Fax: _____

E-mail: _____

Reason for Cancellation: _____

Please note:

All cancellations must be made in writing and are considered official on the date they are received at NACDS. Registration cancellations received by **Friday, January 12, 2018** will be refunded less a \$250 administrative fee per registrant. No refunds will be made for cancellations received after **Friday, January 12, 2018**. Refunds, if applicable, will be made after the meeting. If you have any questions regarding your meeting registration, please call the NACDS Registration Department at (703) 837-4300, ext. 2.

HOTEL INFORMATION

Marriott Harbor Beach Resort & Spa
3030 Holiday Drive
Fort Lauderdale, FL 33316
(800) 222-6543

The NACDS Housing Bureau deadline has passed. Please contact the hotel directly to cancel your hotel reservation.

The hotel requires a first and last night's deposit, which may be charged to the credit card provided as early as **Friday, January 12, 2018**. No refunds will be available for any hotel cancellations, date changes or no shows after this date. If you have any questions, please contact the NACDS Housing Department at (703) 837-4300, ext 1.