

SUBSTITUTION FORM

Please make special note of the important information regarding housing assignments on page two of this form. Please email completed form to registration@nacds.org or fax to (703) 683-5678.

Person Completing the Form:

Name: _____ Date: _____
Phone: _____ Ext: _____ Fax: _____
Email: _____

Person No Longer Attending This Conference:

Has this person left the company? Y N

New Registrant Information:

Company: _____
Dr. Mr. Ms. Mrs. First Time Attendee Y N
Full Name: _____
Nickname (for Badge): _____
Title: _____
Phone: _____ Ext: _____ Fax: _____
E-mail: _____
Address1: _____
Address2: _____
City: _____ State/Province: _____
Zip/Mail Code: _____ Country: _____

Spouse/Companion Information:

Spouse/Companion Name: _____
Spouse/Companion Nickname (for badge): _____
Spouse/Companion E-mail: _____

SUBSTITUTION FORM (Cont'd)

WEBSITE INFORMATION

Selected areas of the conference web site will be accessible to conference registrants only.

Your login information will be activated once the substitution has been completed and your registration confirmation is sent. Your username is your email address. If you do not know your password, or have not set up a password, you can use the "Forgot Password" function to reset it.

If you have any questions regarding this, please contact the Registration Department at (703) 837-4300, ext 2.

HOTEL INFORMATION

Marriott Harbor Beach Resort & Spa

3030 Holiday Drive
Fort Lauderdale, FL 33316
(800) 222-6543

The NACDS Housing Bureau deadline has passed. If you need to make a hotel reservation, make changes to an existing reservation, or cancel an existing reservation, please contact the hotel directly.

The hotel requires a first and last night's deposit, which may be charged to the credit card provided as early as **Friday, January 12, 2018**. No refunds will be available for any hotel cancellations, date changes or no shows after this date. If you have any questions, please contact the NACDS Housing Department at (703) 837-4300, ext 1.